



## Job Description – Scooper

### Employment Requirements:

- Must be a minimum of 14 years of age
- Able to lift heavy objects
- Work on feet in a fast paced environment for hours at a time
- Work in hot or cold environments (i.e. help restock freezers)
- Excellent customer service skills an asset
- Outgoing, friendly & positive personality
- Able to work alone or in a team environment
- Previous cash handling an asset
- Part-time hours available during school, possible full-time hours in summer

### Job Description:

MacKay's Scooper's are the front line staff, providing customer service, cash handling & general information about the Town of Cochrane & area. They are also responsible for the general inventory, cleanliness and appearance of the retail store.

### Job Duties:

- Provide efficient, friendly and excellent customer service
- Product knowledge, whereabouts, and the ability to explain specific product details
- Prepare orders correctly & within company guidelines
- Total orders, accept & process payments (both cash, debit/credit), and provide correct change
- Restock ice cream, supplies and merchandise as necessary
- Follow all Policies, procedures and guidance regarding Organizational Health and Safety as set out by MacKay's and also Food safe guidelines and regulations set out by Alberta Health Foodservice
- Other duties as assigned

### Compensation:

Minimum wage to start, plus 4% vacation pay

Mackay's encourages employees to take initiative, and supports individuals willing to further improve their leadership, team building & time management skills. MacKay's also encourages employees to engage in community activities, and gain an interest and understanding of Cochrane and its rich history!

Interested applicants are invited to submit resume and cover letter to:

MacKay's Cochrane Ice Cream  
PO Box 250, Cochrane, AB, T4C 1A5  
Attn: Retail Manager  
Email: [retail@mackaysicecream.com](mailto:retail@mackaysicecream.com)  
Fax: 403-932-2455

*Only those applicants selected for an interview will be contacted*